

**City of Miami Springs Police and Firefighters'
Retirement System
Minutes of the Meeting Held
MAY 5, 2022**

The pension meeting of the Board of Trustees of the City of Miami Springs Police and Firefighters' Retirement System was called to order at 8:30 AM by Chairman Pete Baan.

TRUSTEES PRESENT

Claire Gurney, Secretary
Jorge Capote, Trustee
Rob Gordon, Trustee
Gene Duffy, Trustee

OTHERS PRESENT

Amanda Kish, Pension Resource Centers
Adam Levinson, Klausner, Kaufman, Jensen & Levinson
Brendon Vavrica, AndCo Consulting
Steven Stack, Highland Capital
Karen Russo, Salem Trust
Nicolas Lahaye, GRS

PUBLIC COMMENTS

A member addressed the Board regarding the estimated benefit system and the length of time it is taking to be updated. Mr. Baur updated the Board and the member on the updated benefit system.

CUSTODIAN REPORT: SALEM TRUST (Karen Russo)

Mrs. Russo provided a custodian update. The signature authorization will need to be updated. Mrs. Russo informed the Board of a new system that allows members to retrieve 1099 R and change their address. She informed the Board that a letter will be sent out to the retirees.

INVESTMENT MANAGER REPORT: HIGHLAND CAPITAL (Steve Stack)

Mr. Stack informed the Board of the uncertainties of the Market and how war has affected to the market. He reviewed the global market environment and economic returns. The portfolio is overweighted to finance. He reviewed the fund's performance as of March 31, 2022. He stated that value outperformed growth. The quarter for March 31, 2022, return was -2.15% and the fiscal year return .90%. The total fund returns \$18,019,756.00

INVESTMENT CONSULTANT REPORT: AndCo (BRENDON VAVRICA)

Mr. Vavrica reviewed the market environment for the quarter ending March 31st. Mr. Vavrica informed the Board that value stocks over Mr. Vavrica reviewed the asset allocation for March 31, 2022, which was \$40,022,072. He stated that the total fund for the quarter was -5.53 and the plan placed in the (66th) percentile. Total Equity return for the quarter was -7.70 % below the benchmark at -4.82%. Domestic Equity return for the quarter -6.83 % and below the benchmark -4.60%. Total Fixed Income return for the quarter was -4.15 % below the benchmark at -4.69%. Total Real-estate return for the quarter was 8.46% below the benchmark 7.97 %. Mr. Vavrica continued to review the individual managers. The plan is ranked in the 2nd percentile for the 5-year return. Mr. Vavrica recommended a TIPS allocation. The Board held a discussion regarding the recommendation. Mr. Vavrica recommended lowering the investment return to 7.00% following the next valuation.

PRESENTATION OF THE 9/30/2021 ACTUARIAL VALUATION REPORT: GRS (Nicolas Lahaye)

Mr. Lahaye presented the Board with the 9/30/2021 Actuarial Valuation Report which sets the contribution requirement for the Fiscal Year End 9/30/2023. The required employer contributions

slightly decrease from \$435,789.00 to \$427,903 for the fiscal year 2021. There was net actuarial gain of \$2,293,472 which means the plan had been more favorable experience than assumed. The gain was primarily due to recognized investment return and a higher mortality rate. The actuarial gain reduced the required contribution by \$48,234.00. The gain causes a decrease in the required contribution of \$ 401,501.00 The Plan's funded ratio this year from compared to 103.0 % last year's funding ratio of 106.3 %. Mr. Lahaye stated that the future contribution rate for the city decreased from 12.94% to 12.27%.

MOTION: Mr. Capote made a motion approve the Annual Valuation

SECOND: Mrs. Gurney seconded the motion.

CARRIED: The motion carried 4-0.

The Board reviewed and discussed 7.00% return.

MOTION: Mrs. Gurney made a motion approve the Investment Return of 7.00%.

SECOND: Mr. Duffy seconded the motion.

CARRIED: The motion carried 4-0

MINUTES

The Board reviewed the minutes of the February 3, 2022.

MOTION: Mr. Duffy made a motion to approve the Minutes of the February 3, 2022, meeting.

SECOND: Mrs. Gurney seconded the motion

CARRIED: The motion carried 4-0.

DISBURSEMENTS APPROVAL

Ratification of warrants processed since May 5,2022 Meeting

Disbursements Presented to Salem Trust		
WARRANT #431	Amount	Disbursement Date
UNUM Life Insurance (Billing # 0700942-002-2 due date 05/01/22)	\$ 380.73	04/21/2022
Resource Centers, LLC (Invoice 19322, May 2022 Admin Fee)	\$ 2,400.00	05/06/2022
Klausner Kaufman Jensen & Levinson (Inv 30553 dated 04/30/22)	\$ 1,250.00	05/06/2022
Polen Capital (Investment Management Fee for QE 03/31/22)	\$ 7,168.45	05/06/2022
Salem Trust (Custodian Fees for QE 03/31/22)	\$ 2,967.97	05/06/2022
WARRANT #432		
UNUM Life Insurance (Billing # 0700942-002-2 due date 06/01/22)	\$ 362.97	05/23/2022
Resource Centers, LLC (Invoice 19383, June 2022 Admin Fee)	\$ 2,300.00	06/15/2022
Klausner Kaufman Jensen & Levinson (Inv 30746 dated 05/31/22)	\$ 1,250.00	06/15/2022
Gabriel Roeder Smith & Company (Invoice 471111 dated 5/13/22)	\$ 12,861.00	06/15/2022
Highland Capital (Investment Management Fees for QE 03/31/22 invoices 30321 & 30323)	\$ 8,566.90	06/15/2022
WARRANT #433		
UNUM Life Insurance (Billing # 0700942-002-2 due date 07/01/22)	\$ 364.82	06/23/2022
Resource Centers, LLC (Invoice 19440, July 2022 Admin Fee)	\$ 2,300.00	07/28/2022
Klausner Kaufman Jensen & Levinson (Inv 30930 dated 06/30/22)	\$ 1,250.00	07/28/2022
Gabriel Roeder Smith & Company (Invoice 472163 dated 07/06/22)	\$ 3,850.00	07/28/2022
Polen Capital (Investment Management Fee for QE 06/30/22)	\$ 5,520.79	07/28/2022
Salem Trust (Custodian Fees for QE 06/30/22)	\$ 2,555.35	07/28/2022
Andco (Investment Consultant Fees for QE 6/30/22 invoice 41290)	\$ 7,299.61	07/28/2022
Total Disbursements	\$ 62,648.59	

MOTION: Mrs. Gurney made a motion to approve warrants #341 thru #343.

SECOND: Mr. Duffy seconded the motion.

CARRIED: The motion carried 4-0.

REPORTS

- o **Chairman:**
 - o No Report
- o **Administrator: PRC (Amanda Kish)**

- o **Attorney: Klausner, Kaufman , Jensen and Levinson (Adam Levinson)**

NEXT MEETING DATE

Thursday, August 4, 2022 @ 8:30 AM

ADJOURN

There being no further business, a motion was made to adjourn the meeting at 10:41 AM.

Respectfully submitted,

Claire Gurney, Secretary